Samah Sultan

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 First Floor

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| **Personal Information** * **Date of Birth: 5th Nov,1979**
* **Nationality: Jordanian**
* **Civil status: Married**
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**Education**

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| Institution[Date from – Date to] | Degree(s) or Diploma(s) obtained: |
| Faculty of Law, University of JordanAmman, Jordan.Sep/1997 – Jan/2001 | BA in Law |
| The Law Society of England and Wales in cooperation with Jordan Bar Association, Amman, JordanMay/2004 | Certificate in International Law Training Program (Lawyers for the New Millennium |
| U.S State Department and St. Michael's College, Burlington, Vermont, USASep/2005-Oct/2005 | Six-week internship focusing on various water issues.  |
| United Nation University-International Leadership Institute (UNU-ILI), Amman, Jordan.Apr/2008 | Leadership Course on Renewable Energy, |
| Jordan Insurance Federation, Shipping Agents Association and General Arab Insurance Federation, Aqaba, Jordan.May/2009  | Course on Insurance and Marine Transportation “Claims and Risk Management”,  |
| Royal Institute for Inter-Faith Studies, Amman, JordanApril/2019 | Training for Trainers Course under the title "Experiential Learning Skills on Shared Heritage". |
| The Cyprus Institute, Nicosia, CyprusJan/2020 | Advocacy and Regional Integration Workshop |

**Language skills**

|  |  |  |  |
| --- | --- | --- | --- |
| Language | Reading | Speaking | Writing |
| Arabic | 5 | 5 | 5 |
| English | 4 | 4 | 4 |

**Membership of professional bodies**

* Member at Jordan Bar Association- Number 9703
* Member of Royal Marine Conservation Society of Jordan JREDS

**Other skills**

* Computer Literacy
* Artist
* Environmentalist
* Volunteer lecturer on women rights, SMES, environmental law …ETC

**Present position**

Partner, Ayla Legal Services Firm, Aqaba, Jordan

Years within the firm: 13 years

**Key qualifications**

* Training experience: Prepared and gave workshops to spread legal awareness on several topics in Jordanian legislation such as labour law (in workshops organised by Noor El Hussein Foundation NHF), and in environmental legislations (organised by Royal Marine Conservation Society of Jordan JREDS).
* Mentoring experience: Mentored and trained five intern lawyers in my office.
* Coordination experience: gained from doing more than one part time job in coordination (Hired by Arava Institute for Environmental Studies AIES and one of USAID’s projects in Jordan).
* Leadership experience: The nature of practicing law requires and help develop this kind of qualification.
* Facilitating and Organizing: worked on facilitating and organizing of several conferences and workshops for environmental researchers from Jordan, Palestinian Authority and Israel. As well as being a speaker for some of them.
* Research; Worked on legal research for proposed projects as a part of drafting Environmental Impact Assessment for projects (covering legislations and procedures for getting permits for investments in Aqaba Special Economic Zone ASEZ)

**Professional experience**

| Date [from – to] | Location | Company& reference person[[1]](#footnote-2)(name &contact details) | Position | Description |
| --- | --- | --- | --- | --- |
| Mar/2001-June/2003 | Jordan | Issam Sharif and Nabil Abu Ghazaleh Law OfficeIssam Sharif- Attorney at Law-PartnerPhone +962 65536425Mob +9625144811 | Lawyer under training | * Participate in meetings with clients
* Assist in drafting legal memos
* Assist in reviewing deferent legal writings such as contracts
* Represent clients in first degree courts
 |
| July/2003-Jan/2004 | Jordan | Century Investment Group (Public Shareholding Company)Abdurrahman SalamehGeneral ManagerTel: +962 65601527 | Internal Legal Consultant | * Participate in meetings with company’s business partners. In addition to ordinary and extraordinary meetings of shareholders.
* Coordinate company’s legal issues with the external legal consultant.
* Prepare legal documents and Legal correspondence
* Review agreements
* Follow up on company matters at the ministry of Industry and Trade
 |
| Jan/2004-Jan/2006 | Jordan | Self employed lawyer  | Attorney at law | * Meeting with clients
* Drafting legal memos and documents
* Reviewing deferent legal writings such as contracts
* Represent clients in first degree courts, Court of Appeal and Supreme Court.
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| Jan/2006-Present | Jordan | Ayla Legal Services FirmAbdurrahman AwadManaging PartnerAbd\_awad2003@yahoo.com+962 32060006 | Partner-Attorney at Law | * Meeting with clients
* Drafting legal memos and documents
* Reviewing deferent legal writings such as contracts and MoUs.
* Represent clients in first degree courts, Court of Appeal and Supreme Court
* Prepare and give training workshops on legal issues (organized by Jordanian NGOs such as NHF and JREDS).
* Legal translation (Arabic- English).
* Help clients in registering different kinds of companies at Ministry of Industry and Trade and /or in Aqaba Special Economic Zone Authority ASEZA
* Provide legal services to private sector entities involving local disputes.
* Provide legal services and representing foreign entities in Aqaba such as Aqaba Community and Economic Development ACED- a USAID project based in Aqaba.
* Represent clients in land registration procedures before competent land registration departments and courts.
* Interested in environmental law and started one of the first applications of environmental legislations by filing a case in Aqaba court representing JREDS in addition to working on legal framework for initiatives such as (Our beaches are not for sale,The right in clean beaches and Our rights in safe beaches) organized by JREDS and focusing on the rights of the people of Aqaba on the beach.
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| **Part time experiences** |
| Jun/2007-Jun/2008 | Jordan | Arava Institute for Environmental Studies AIESRina Kedem+972 524593616 | Jordanian Coorinator for (Sea of Change) Aqaba –Eilat , Youth for the Environment | Coordination between AIES, Eilat school’s principles and representatives of Eilat’s municipality and with school’s principle in Aqaba and representatives of ASEZA |
| Jan/2008-Augustl2008 | Jordan | Shorouq-ERfKE Support Project- USAID | Community Mobilization Coordinator | Assisting the project in designing and implementing activities to engage the community (students’ parents) with the schools. In addition to coordinating with the projects’ partners such as Right to Play RTP. |
| Jan/2010-Dec/2010 | Jordan |  |  | Coordinate and organize meetings for researchers from Jordan and Israel (correspondence, logistics,etc.) |

 **Other relevant information:** (e.g. Publications)

Participated with a colleague in writing a chapter on the Enforcement of Foreign Judgments in Jordan, Suppl.11, Klwer Law International, April 2006.

1. The Contracting Authority reserves the right to contact the reference persons. If you have any objection to this fact, kindly state so and provide a justification [↑](#footnote-ref-2)