

# BASEMA MOHAMMED BAYARI

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Tel: 962-797121787  
basma.bayari@gmail.com

## Personal Information

NAME: BASEMA MOHAMMED BAYARI  
DATE OF BIRTH: DEC, 31, 1959  
NATIONALITY: JORDANIAN  
JOB TITLE: QUALITY MANAGER & CONSULTANT

## Profile & Skills

Quality Assurance Manager with more than 20 years of experience in developing, and implementing of quality systems in the medical career as per national standards and authorities (i.e. The College of American Pathologists CAP, American Association of Blood Banks AABB and ISO 15189:2007). Professional with 7 years of expertise as a medical technologist and strong knowledge in developing plans, strategies and documenting processes. Proficient at preparing and implementing policies and procedures. Team player and can work independently with great communications and presentations skills.

## Professional Experience

**Quality Manager**, Global Med Group, Kuwait, November 2014 to 31 August 2015, hired to implement CAP and Clinical Laboratory Improvement Amendments (CLIA) standards preparing the lab for accreditation.

**Quality Manager**, United Laboratories, Kuwait, June 2006 to 31 August 2014

- Plan, develop and implement the quality management system (Quality Policy, Quality Manual, General policies and relevant work instructions or forms).
- Review, update and approve all technical procedures and quality policies in the laboratories.
- Conduct internal audit function with the QA team in all sections of the laboratories.
- Perform Consulting Services and GAP analysis for local and national medical laboratories.
  - ISO 9001-2000 certificate Awarded to ULC, Jan 2007
  - CAP accreditation for United Medical Laboratory & International Clinic, Jun 2007
  - ISO 15189:2007 certificate awarded to ULC, Mar 2009
  - A number of Pipeline projects have been initiated by ULC: current in Egypt (2008), Armenia (2009) and Aspetar Hospital in Qatar (2011), **on 29 AUG 2014 Aspetar Hospital are accredited by College of American Pathologists CAP.**
- Advice and support other laboratories/Hospital in Kuwait to enter in the EQA or Proficiency Testing provided by CAP.

- Assist Medical Director in writing the QM/QC plans for all laboratory section.
- Plan, develop Ergonomic Program and ensure safety is well implemented in the lab.
- Manage the document control center in the company and ensure good documentation practices are in place.
- Create position requirements in the department and work with other managers to resolve documentation issues within the department.
- Participate in the establishment of the Training and Continuing Education Department
- Contribute to the training and competency of medical staff

**Head of Quality Assurance**, Kuwait Central Blood Bank, 1996 – May 2006(*Promoted in 1996*)

- Assisted in writing Quality Program/ Quality Plan Manual.
- Created and implemented departmental policies and procedures as well as test procedures and documentations.
- Participated in implementing of Quality System Essentials.
- Prepared periodic reports of quality issues, trends, findings, and corrective and preventive actions.
- Reviewed and followed up on corrective actions and its effectiveness.
- Reviewed and approved validation and revalidation plans and results.
- Performed internal auditing of operational functions and areas.
- Reviewed and approved supplier requirements and the criteria for accepting supplies or services and providing input into supplier contracts.
- Reviewed and approved product specifications as to requirements used by the manufacturer.
- Reviewed reports of adverse reactions, deviations in the manufacturing process, non conforming products and services, and customer complaints.
- Participated in decisions to determine blood and component suitability for use, distribution, or recall.
- Identified trends and potential problems by using information resources before a situation worsens and products or patients are affected.
- Assisted in the development, review, and approval of training programs and monitored its effectiveness.
- Reviewed proficiency testing results, and made recommendations for changes as needed.

**Quality Controller**, 1994 – 1996(*Promoted in 1994*)

- Performed quality controls on all laboratory equipment.
- Performed validation and evaluation of various biological and chemical reagents.
- Wrote Standard Operating Procedures for Calibration, preventive maintenance of equipment and Quality control on reagents.

## **Medical Technologist, Kuwait Central Blood Bank, 1983 – 1993**

- Primarily performed all type of medical testing and rotated in all sections of the blood bank laboratory.
- Conducted chemical analyses of body fluids, such as blood, urine, and spinal fluid, to determine presence of normal and abnormal components.
- Performed blood group, type, and compatibility tests for transfusion purposes. Analyzes test results and enters findings in computer.
- Participated in the training of allied health students

## **Education**

- **B.Sc. Major in Biology and Assistant Allied Health**, Jordanian University, 1982

## **Certifications & Training**

- Certificate of attendance ISO 9000:2000 QMS Internal Auditing Course, 2006
- Certificate of Successful Completion **ISO 9000:2000 QMS Lead Auditor** Course, 2007
- Certificate of attendance College of American Pathologists Dubai **Inspector Training Seminar**, 2008
- Certificate of Attendance **Middle East Laboratory Management & Medicine Congress**, 2008
- Certificate of Attendance **Middle East Laboratory Management & Medicine Congress**, 2009
- Certificate of Attendance **Middle East Laboratory Management & Medicine Congress** 2010
- Certificate of Attendance **United Congress on Laboratory Management & Medicine**, 2010
- Certificate of Attendance **3<sup>rd</sup> International Medical Genetics Conference of Kuwait**, 2010
- IRCA Internal Auditor in QMS ISO 9001:2000 since June 2010
- Successful completion of “Internal Auditor ISO 15189” URS certified, Jan 2011
- Certificate of Attendance **Quality Management in Clinical Laboratories Workshop** in Kuwait, 2011
- Certificate of Attendance **Leading for Change** in Kuwait SEP 2012
- Certificate of Attendance **Safe Communication Skills Rehearsal Sessions** in Kuwait SEP 2012
- Certificate of Attendance **Middle East Laboratory Management & Medicine Congress**, 2014

## **REFERENCES**

**Reference:** Dr. Magdi Alnawawi

**Relation:** Medical Director, Dar Al-Shifa Hospital

**Phone:** +965 55040020

**Reference:** Dr. Dalia Farag

**Relation:** Laboratory Director, Al-Seef Hospital

**Phone:** +965 99609449

**Reference:** Dr. Ajmal Dalawi

**Relation:** Molecular Virologist, United Laboratories Company

**Phone:** +965 65000192

**Reference:** Mohammad Al-Jafar

**Relation:** General Manager, Central Circle Company

**Phone:** +965 99643321