

Kholoud Al-Marashdeh  
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**:Dear Madam/Sir**

Please find enclosed my updated Curriculum Vitae. I possess the  
:following abilities

- Excellent communication skills, able to put reviews across confidently & assist better team relationships
- A hard worker and a motivator.
- Excellent presentation skills in both English and Arabic.
- Knowledge of legislation, policies, procedures with respect to women's issues.
- Leadership skills: Managing people.
- Time management skills.
- A team player and my excellent interpersonal skills serve me well toward the achievement of my goals.
- Able to work effectively as a team member.
- Good command in English language skills, in addition to the Arabic language (mother tongue).

I believe my experience enables me to work in a dynamic, focused and high-energy work environment. I would be happy to provide any further information upon request

*Kholoud Al-Marashdeh  
Cell phone: 0777 269416*

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### **:Objective**

My career goal is to be the best in whatever I do, keep improving and updating my knowledge. My hard working abilities enable me to form a solid foundation towards the achievement of my goal.

### **:Personnel Details**

Born: August 1<sup>th</sup>, 1972.

Nationality: Jordanian.

Marital status: Single

### **Education**

- Jordan University, Amman (PHD degree in Sociology (2009
  - Jordan University, Amman Master degree in Sociology 2003
  - Jordan University, Amman Bachelor degree in Sociology 1994
- (Course English in Henley College – Coventry- United Kingdom of British (2009.

### **:Work experience**

**Co water :Trannier &capacity building for new the entry for the labor (market( passport training skills**

**: Millinum of Challing Account- Jordan Gender Speicalist : 2014-2017**

Ensure that action plans and activities of Compact-funded projects take into account requirements outlined in the **MCC Gender Policy**, Gender Milestones and .Operational Procedures 2011

- Strengthen different stakeholders' capacity to do gender analysis and integration in their work.
- Monitor, evaluate, and report on progress of gender integration .
- Strengthen cooperation with CBOs and NGOs that work on gender issues in order to ensure sustainability.
- the SGIP identified cross-cutting objectives and priority actions within projects activities.
- 
- provides an opportunity to go beyond mitigation measures to identify and respond to opportunities for engaging women and members of disadvantaged groups in the Compact.

- Promote equal employment opportunities for women and men.
- Provide skills development training (for example, women plumbing training).
- Raise awareness about the important role women play in water best management practices.
- Ensure participation of women in the consultative processes.
- Ensure women-headed households and vulnerable groups have equal/ Preference access to benefit from the Water Smart Homes Activity (WSH).
- Promote gender equality in the resettlement compensation.
- Affordability of connection to the new sewer system by the poor.

in water smart home project duties was:

1. Providing specialized training opportunities for women in plumbing .
2. provide them with hands-on training through the project activities.
3. Provide opportunities for training on how to develop small and marketing projects.
4. Ladies lending institutions in order to link them to open a special work has to do with plumbing.
5. Awareness on the level of Zarqa Governorate campaign targeting women in particular, and are working closely with women's associations in the province in this campaign

....., **Trainer in gender /labor low/life skills**

- **Ministry of Labor - AMMAN**

**(Now – 2007)**

**Working Women Unit (WWU) – Empowering Women Section**

**Studies:**

- Reasons for low participation of women in trade unions in 2010 in collaboration with the National Commission for Women's Affairs, with funding from the Danish government draft gender mainstreaming in public life, 2011, in press

- The participation of Jordanian women in the labor market, 2009, published on the site and the Jordanian Ministry of Labo

- Women Figures 2010, published on the site and the Jordanian Ministry of Labor

- Develop the Annual Work Plan (AWP) on a regular basis.
- Responsible for the development, follow up and dissemination of all reports related to the challenges facing women in the work place.

- Develop gender strategy for the unit in collaboration with Building and Extending Skills Training Systems (BEST) Project.
- Support (TVET) institutions in their efforts to establish institutional mechanism to support women in the labor market (Employment and Training Fund, VTC etc.).
- Set up meetings between the women's unit and NGO's (UNIFEM, Higher Council of family affairs, and National Committee for Women Affairs) and keep accurate records of meetings.
- Collect and analyze data regarding women's issues.
- Report and follow- up on the unit's work.
- Coordinate and participate in all events/activities related to Jordanians women in the Labor market, as well as influencing labor policy and training in general.
- Reinforce gender capacity in the Ministry of Labor inspection's system.
- Raises awareness among working women in relation to their rights under the law.
- Conduct inspections visits where women work to ensure law enforcement.

**- Training of Trainers (TOT)**

- **Ministry of Labor – Amman (2006- 2007)**

**National Training and Employment Project (NTEP)and Satellite project/Chief of Follow – up Unit**

- Working closely with employers on issues related to job opportunities and providing labor force with training and employment.
- Career guidance for job seekers.
- Participate in awareness campaign for female job seekers to absorb them in the above mentioned projects.
- Conduct several visits to the remote populated areas to promote working in these projects.
- Prepare progress reports on monthly basis about the employment and training the female.

- **Ministry of Labor – Amman (2003-2006)**

**Social Specialist, marketing projects in governorates/Employment project.**

- **The Jordanian Hashemite Fund – as a volunteer for five years. AL Quds College – teacher social server 2002-2003 •**

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□ **Courses**

- Training course in vocation training for women /in Korea with the ministry of gender and family / and the international women and family foundation 2010.
- Training of Trainers (TOT) organized by BEST Project/ CIDA funded project- 22 to 28 June 2010.

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- Project Management Professional course (PMP) - Optimiza Academy July, 2009.
- English Language courses for Four months in Henley College -United Kingdom of British, November-March 2009- 2010.
- Course on youth Employment - ILO/Amman. 10-13/2/2008.
- Workshop on the role of Employment and career guidance. Turin/ Italy from 4-13/ 6/2007.
- Course on how to establish a small business/ ESCOWA/ 9-24/11/1996.
- Course on communication skills and family planning organized by the Jordanian association for family planning from 6-8/6/1995.

□ **Seminars**

- Participate in the legal framework for women rights within gender integration project in the public life.
- Participate in a training workshop to prepare trainees on the budget sensitivity for gender.
- Expertise meeting on the role of NGO's in improving Women's Economic Integration organized by the Ministry of Labour and Arab Labour Organization from 10-12/7/2007.
- National seminar on legislation and national work in the light of globalization and the impact of it organized by the Ministry of Labour and Arab Labour Organization from 21-23/may/2007.
- High level regional forum workshop for government on" women foreign workers: trafficking, amendment of labor legislation in cooperation with the Ministry of labor and UNIFEM from 27-28/3/2007.
- National seminar on "Promoting the participation of Arab women as an employee in the development" in cooperation with the Ministry of labor and Arab labor organization from17-18/5/2006.
- Labour Management course in upgrading the participation of women in the economic activity organized by Arab labor organization from 28-30/3/2006.
- Roundtable discussion on parental awareness program organized by UNISEF in 1998.
- Implement legal awareness campaign for female workers in the private sector organized by the Ministry of labour.
- Course on reproductive health for young people organized by the Supreme Council for Youth.

**Relevant skills:**

**Communication skills:**

- Excellent communication skills; with the ability to communicate strongly orally and in writing.
- Able to put reviews across confidently and assist better team relations
- Strong skills in helping others with problem solving in both work & non-work issues.
- Guide & direct team members efficiently and ethically.

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- Planning and organizing events; including social functions within the working environment.

**Languages Skills:**

- English and Arabic.

**Computer Skills:**

- Microsoft Words
- Microsoft Excel
- Preparing presentations via Power point

**Referee:**

- Haya Zeadeen \ the manger of working women unit\ministry of labour
- Eng.Kamal al Zoube/ Millinum of Challing Account- Jordan

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